

**WEST BERKSHIRE COUNCIL VALIDATION CHECKSHEET  
(TO BE SUBMITTED WITH APPLICATION)**

**FULL APPLICATION**

Site Address			
Application Form			
Ownership Certificate A,B,C or D			
Agricultural Certificate			
Location Plan			
Block plan			
Existing and proposed elevations			
Existing and proposed floor plans			
Existing and proposed site sections and finished floor and site levels			
Roof plans			
Fee			
Design and Access Statement			
The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed	
Affordable housing statement			
Air quality assessment			
Biodiversity survey and report			
Daylight/Sunlight assessment			
Economic statement			
Environmental statement			
Town Centre Uses – Evidence to accompany applications			
Flood risk assessment			
Foul sewage and utilities assessment			
Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)			

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The following <b>may</b> be required (dependent on the application)	YES	Reason if not enclosed
Land Contamination assessment		
Landfill statement		
Landscaping details		
Lighting assessment		
Noise impact assessment		
Open Space assessment		
Parking Provision		
Photographs/Photomontages		
Planning obligations – Draft Head(s) of Terms		
Planning Statement		
Site Waste Management Plan		
Statement of Community Involvement		
Structural Survey		
Telecommunication Development – supplementary information		
Transport assessment		
Travel Plan		
Tree survey/Arboricultural implications		
Ventilation/Extraction statement		